

**Alcohol and Gaming
Commission of Ontario**

90 Sheppard Avenue East
Suite 200
Toronto ON M2N 0A4

**Commission des alcools
et des jeux de l'Ontario**

90, avenue Sheppard Est
Bureau 200
Toronto ON M2N 0A4



November 17, 2008

**Winter/Snow Tires for Alcohol and Gaming Commission of Ontario (AGCO)
Fleet Vehicles**

After much consideration to last year's Canadian winter season and latest industry trends, ie., Quebec legislation, the AGCO has decided to issue snow tires for all of its fleet vehicles, effective immediately.

This memo provides you with the necessary information to purchase the appropriate snow tires.

Please follow the process listed below using the link to identify ARI authorized tire dealers in your area: <http://www.aricanadasuppliers.com/>

Process:

- From the menu bar select need tire
- Then select a tire supplier
- Enter your own postal code (in order to locate a dealer closest to you)
- Enter your Province or City

This will provide you with a list of authorized winter/snow tire dealers in your area.

- Vehicle custodians must present their ARI fleet vehicle card to the service personnel **prior** to installation of the tires
- Tire service provider will obtain **authorization from ARI** before proceeding

Snow Tires:

Winter/Snow Tire purchased should be equivalent in quality to current vehicle tires. Mounted winter /snow tires are to be changed over and balanced on current vehicle rims.

Storage:

Storage of off season vehicle tires should be at the tire service provider. However, if storage is not provided by the chosen tire service provider the vehicle custodian is responsible for locating another tire service storage option. The vehicle custodian must provide Debbie Majeed, Senior Purchasing Officer by e-mail at Debbie.majeed@agco.gov.on.ca details of the snow tire purchase as well as the storage location.

The Ontario Government Service provider ARI is unable to provide a list of Tire storage facilities throughout the Province of Ontario. Staff are authorized to use an ARI authorized dealer that is not included in the link provided above.

Note: In Toronto Courtesy Chevrolet has been identified as a dealer that offers full service tire replacement/storage. To use this dealer staff must book an appointment in advance, allowing the dealership time to schedule and order tires if necessary. To book an appointment please email John Renzone at jrenzone@courtesychev.ca or call him at, 416.255.9151 ext.203.

Courtesy Chevrolet will store your off season tires in a tire bag, tagged with the vehicle identification number. It is the responsibility of the vehicle custodian to maintain this information as it will be needed in the spring when your winter/snow tires are replaced. Also note that in the spring Courtesy Chevrolet require the use of the same booking process as well as being able to provide the vehicle identification number given at the time of the winter/snow tire purchase.

Please contact Cheryl Gibson, Purchasing Manager at Cheryl.gibson@agco.gov.on.ca or Debbie Majeed, Senior Purchasing Office at Debbie.majeed@agco.gov.on.ca should you require clarification or further information.